



CITY OF LAGUNA WOODS

Building Services

Replacement (Retrofit) Window and Door Certification

(for windows exempt under Section 106(12) of the Laguna Woods Building Code)

Property Owner: _____ Phone Number _____
 Property Address: _____

Contractor or Agent: _____ Phone Number: _____
 Address: _____
 Contractor License Number: _____ EXP. Date _____

Window Replacements (Retrofits)

Room Description (i.e. Bedroom, Living Room, etc)*	Window Size (W x H)	% openable

*Additional rooms may be listed on the back of form

I hereby certify to the best of my knowledge that the window alterations completed on ___/___/___ comply with all applicable Code requirements including but not limited to:

- **Section 310.4 Escape and Rescue:** Replacement of windows that are required for Escape and Rescue shall have a net clear minimum openable dimension of 24" high or 20" wide with the corresponding dimension equaling a minimum openable area of 5.7 sq. ft. Maximum sill height shall not exceed 44" above the floor level except as permitted by the legal nonconforming status.
- **Section 1203 Light and Ventilation:** Replacement of windows for habitable rooms shall provide a minimum glazed opening for natural light of not less than 10% and openable windows for natural ventilation of not less than 5 % of the floor area of the room being served except as provide by Code.
- **Chapter 24 Glass and Glazing:** Replacements windows shall conform to the provisions of Chapter 24 of the Laguna Woods Building Code for proper installation of glass and glazing.
- **Section 1003.3.1.6 Door and Thresholds:** Thresholds required for handicapped access shall not be more than ½ inch in height. and for non-handicapped access shall not be more than 1 inch in height

I further understand that if the window and door alterations are found to not be in compliance with Code requirements listed above, it is my obligation to correct any Code deficiencies.

Signed

Date

Return to the **City of Laguna Woods Building Department**, 24264 El Toro Road Laguna Woods CA 92653.
 A copy of this certification will be kept with the property record for future use by the City.